



SENATOR APPLICATION PACKET



Submit application and appropriate documentation to the
Senate Chair Regina Oykherman
University of South Florida Sarasota-Manatee
Student Government Association
8350 North Tamiami Trail, SMC A112 | Sarasota, Florida 34243-0205

Questions? Call (941) 359-4717 or reginao@sar.usf.edu

University of South Florida
Sarasota-Manatee Campus

Student Government Association

SENATOR RESPONSIBILITIES EXCEPTED FROM CONSTITUTION

ARTICLE II

Section 3.1. Number of Senators

The number of Student Senators shall not exceed two for every one hundred students enrolled in any University Program college on the Sarasota Campus: in addition, each Senator must be registered as a student majoring within the college which s/he represents. Special students shall be represented by one Senator per one hundred special students enrolled in the University Program of the Sarasota Campus of the University of South Florida. Double majors and undeclared majors must choose one college to represent in order to declare his/her candidacy.

Section 3.2. Senators' Duties

As members of the Legislative Branch, the duties of the Senators are to function and serve as policy makers in regards to internal affairs of the University Program. Senators shall be responsible for legislative changes, resolutions, and amendments to the Student Government. In addition, the Student Senators shall serve on or comprise three internal standing committees: The Clubs and Organization Committee, The Budget Committee, and The Election Rules Committee.

ARTICLE VIII

Section 1.7. The Student Senators

The Senators shall be responsible for working at least three [3] office hours per week, **separate from meeting times**. These office hours will allow sufficient time for member obligations and duties to be met. In addition, the Senators will be allowed two excused absences per semester, or four per year.

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SENATOR RESPONSIBILITIES EXCEPRTED FROM CONSTITUTION

Article XI. Remuneration

Section 1. Remuneration

The Student Government Executive Board and Student Senators may receive remuneration for the performance of their Constitutional duties, obligations, and requirements. The amount of this stipend shall be determined by the Budget Committee. The remuneration shall be consistent with all applicable laws of the State of Florida, and with all other guidelines established by lawful regulatory bodies.

In order to be paid for services the Senator must complete the required employment application for forms as prescribed by the University of South Florida. As a paid member of the Senate, the Senator is considered to be an OPS (part-time) employee of the University and must follow all rules and regulations of employment, including but not limited to direct deposit restrictions. Additionally, no Senator shall be paid for, or allowed, employment benefits (paid vacation, insurance, etc.).

Special Note

For information purposes only, and not as an excerpt from the Constitution, the Senators are entitled to be remunerated (Article XI, Section 1). The current rate of remuneration is an amount equal to the current, federally-approved minimum wage per hour (or any other amount as approved by the Executive Board) for ***up to eight [8] hours per week***. This remuneration represents required attendance in the Student Government Offices for *at least* three [3] hours per week (Article VIII, Section 1.7) and attendance at meetings and subcommittees. **SPECIAL NOTE: A senator may work *more* than eight hours per week but may be recompensed for only up to eight hours.**

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Sarasota-Manatee Campus

Student Government Association

AVAILABLE POSITIONS, DESCRIPTION AND RESPONSIBILITIES, ELIGIBILITY

Available Senator Positions

<u>Senator from</u>	<u>Number of Positions</u>	<u>Term of Office</u>
College of Arts & Sciences	2/100 students enrolled	1 Academic Year
College of Business	2/100 students enrolled	1 Academic Year
College of Education	2/100 students enrolled	1 Academic Year
Graduate School	2/100 students enrolled	1 Academic Year
Members-At-Large	2/100 students enrolled	1 Academic Year
Special Needs Students	1/100 students enrolled	1 Academic Year

Description and Responsibilities

Student Senators are *appointed* representatives of the student body. The Senators shall be registered and concurrently enrolled in the University Program of the University of South Florida Sarasota-Manatee Campus, throughout the academic year. The minimum course load requirement for the semester shall be at least one course at the Sarasota-Manatee Campus. For purposes of the Senate, "Sarasota-Manatee Campus" shall include those individuals registered at, and attending classes at, the Venice, Florida location.

Senators shall represent the interests of their respective colleges and the student body at large.

Senators shall convene separately, under the direction of the Senate Chair, from the Executive Board for the purpose of representing students on the University Program matters, along with developing and promoting programs and activities.

As members of the Legislative Branch, the duties of the Senators are to function and serve as policy makers in regards to internal affairs of the University Program. Senators shall be responsible for legislative changes, resolutions, and amendments to the Student Government. In addition, the Student Senators shall serve on or comprise three internal standing committees: The Clubs and Organization Committee, The Budget Committee, and The Election Rules Committee.

The Senate Chair

The Senate Chair is an *elected* position of the Student Government Executive Board, with the responsibility of supervising Senate Activities and the Senators, as well as serving on the Executive

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AVAILABLE POSITIONS, DESCRIPTION AND RESPONSIBILITIES, ELIGIBILITY

Board as a voting member. All questions and proposals concerning students that are presented to the Senators should be addressed to the Senate Chair first, who will then present the information to the full Executive Board.

Attendance at Executive Board Meetings

Student Government Executive Board meetings are open to all students of the University of South Florida and, in fact, all students are encouraged to attend the meetings.

Senators are encouraged to attend meetings, with the understanding that they are there as observers and guests and may not vote on any motion before the Board. If the attending Senator has a question concerning an item under discussion, he or she may, within the correct protocol, ask a question and/or make a comment, but no Senator is permitted to disrupt or adversely affect the Executive Board Meeting.

Eligibility

- Must be enrolled in a minimum of one (1) class on the Sarasota-Manatee Campus or on the North Port Campus.
- If petitioning to represent a particular college, must be currently accepted into that college, with the intention of maintaining their status in that college. If their college changes, and the senator desires to maintain his or her senatorship, then he or she must reapply to represent their newly designated college. If that college is already represented by its maximum number of senators then the transferring senator must wait until a position becomes available.

Note

Members at large are not restricted to the requirement of representing a particular college.

- Must maintain a 2.0 overall GPA.

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SENATE CANDIDATE PROFILE

Please Type or Print Information. Please use Ink, not Pencil!

Name: _____ E-mail address: _____

Telephone: (____) _____ - _____ Cell: (____) _____ - _____

College (circle): Arts & Sciences Business Education Nursing Hotel & Restaurant Management

Undergraduate Studies Other (specify): _____

Anticipated Date of Graduation: _____ Anticipated Degree: _____

Past Experience in Student Government Association (if 'none,' so indicate):

Position	Period of Service	Comments

Please answer the following questions as completely as possible.

Additional paper may be used, if necessary.

1. If elected / appointed, what would you seek to accomplish or change during your tenure with the Student Government Association?

University of South Florida Sarasota-Manatee Campus
 Student Government Association
 STUDENT SENATE PETITION

Please Type or Print Information. Please use Ink, not Pencil!

Name: _____ Candidate for SENATOR from the College of _____

I, _____ nominate the above-named student for the above-named position.
 (print name of Faculty or Staff member nominating student)

 Nominator's Signature

 Date

	Print Name	Signature	Major
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