

# Masters in Criminal Justice Administration At USF Sarasota-Manatee

## Mission

- The program focuses on contemporary issues in criminal justice management and the challenges facing the criminal justice sector of contemporary government.
- As a graduate degree, its mission is to develop leaders in the criminal justice professions

## Design

- The program consists of 10 graduate courses, 33 credits.
- The program is designed for students to pursue part-time—taking 1 or 2 courses a term.
- All courses are mostly, but not completely, online; each course will have 1-4 traditional class sessions on campus.
- Dates of the on-campus sessions, usually scheduled on Saturdays, will be provided at least 2 months in advance.
- Students can move through the program at their own pace; however, if students begin the program in the fall and take 2 courses a term, they will be able to complete the program in five semesters.

## Curriculum

- Courses cover major ideas, issues, theories, and research in the field of Criminal Justice Administration.
- The curriculum emphasizes development of theoretical reasoning and research skills, as well as the application of theory to practice.
- A carefully constructed “core” of courses, leading students through the “real world” experience of creating and presenting a grant proposal, develops the competencies needed by those with administrative responsibility in public agencies.

### Core (all 5 courses)

CCJ 6932	Issues in Criminal Justice Administration (3 credits)
CCJ 6705	Research Methods in Criminology (4 credits)
CCJ 6706	Quantitative Analysis (4 credits) (Prerequisite CCJ 6705)
CCJ 6605	Theoretical Approaches to Criminal Behavior (4 credits)
CCJ 6935	Capstone Course (3 credits) (Prerequisites: CCJ 6932, 6705, 6706, and 6605)

### Electives (any 5 courses from this list)

CCJ 6406	Theory, Practice, and Research in Law Enforcement (3)
PAD6041	Ethics and Public Service (3)
PAD5807	Urban & Local Government Administration (3)
CCJ 6935	GIS in Crime Mapping (3)
CCJ 6935	Computer Forensics (3)
CCJ 6935	Intelligence-Led Policing (3)
CCJ 6935	Evidence-Based Criminal Justice (3)
CCJ 6930	Current Issues in Corrections (3)

## Advisement

- Students in the program are assisted in details of registering and progress toward graduation by a graduate academic advisor, Diane Lewis: [dlewis@sar.usf.edu](mailto:dlewis@sar.usf.edu) or 941-359-4217
- Students in the program are also mentored on issues related to career objectives by a faculty advisor, who is assigned to each accepted student.



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## Cost of the Program

- The cost of the program follows the prevailing USF Sarasota-Manatee graduate tuition and fee structure.
  - For current details, please visit <http://usfweb2.usf.edu/uco/cashaccounting/tuition.asp>.
- Textbooks or other instructional materials are additional.

## Eligibility Requirements

- Students possessing a bachelor's degree with at least a 3.0 GPA from a regionally accredited university are eligible for acceptance.
- Students with an undergraduate GPA below 3.0 may still be eligible if they take the GRE and achieve a combined verbal and quantitative score of 1000 or higher. The GRE can be taken multiple times to achieve the required score.
- If the GPA and GRE scores are just below the required minimums, the faculty may recommend a conditional admittance.
- If not admitted, students may take 3 courses in the program as a non-degree seeker, but must achieve a B or better in each course. (Note: Financial Aid does not apply for courses taken as a non-degree seeking student.)

## Graduate Application Procedure

- Application review and acceptance is ongoing,
- Students may enter the program at any time, but the best time to begin the program is fall semester.
- The first step is to submit an electronic USF graduate application:
  - <https://secure.vzcollegeapp.com/usf/>
- Then proceed to submit the other required documents:
  - Send your sealed official undergraduate transcript(s);
  - two letters of recommendation, addressing issues relating to past academic performance or work experience;
  - a 1-2 page Statement of Purpose, indicating your reasons for seeking a master's degree in Criminal Justice Administration and the particular areas of criminology/criminal justice that interest you.

Send the required documents to:

Jo Lynn Raudebaugh  
USF Sarasota-Manatee  
Graduate Admissions  
8350 N. Tamiami Trail, C107  
Sarasota, FL 34243

## Contacts

- Students interested in learning more about the program and the application process should contact the Graduate Admissions Officer, Jo Lynn Raudebaugh: [jraudeba@sar.usf.edu](mailto:jraudeba@sar.usf.edu) or 941-359-4330
- Students wishing to receive invitations to upcoming information sessions and updates should contact the Recruitment Officer, Julie Lazaris: [jlazaris@sar.usf.edu](mailto:jlazaris@sar.usf.edu) or 941-359-4640
- Students can email their mailing address and phone number to: [info@sar.usf.edu](mailto:info@sar.usf.edu).