

## SCHOOL OF HOTEL & RESTAURANT MANAGEMENT



### Certificate in Hotel Management and Certificate in Restaurant Management



#### Overview:

The Certificate Programs are designed for industry professionals currently working or planning on working in the hospitality industry. These programs will enhance their professional knowledge and will culminate in the receipt of a certificate in Hotel Management or Restaurant Management. It was also created for those who want to change their careers to the hospitality industry and gain some pertinent knowledge of the field before entering the industry. These certificates will create opportunities for advanced education for industry professionals without the need for full degree requirements.

The student must complete the five required courses (15 credit hours) in hotel management or restaurant management. The certificate will be issued when a student has earned at least a 2.0 GPA and receive no less than a grade of C- in any of the five classes in their concentrated certificate program. The certificate can be completed in 1 full year if the student takes all courses available each semester.

#### Certificate in Hotel Management

##### Required Courses:

HFT 3003 Introduction to Hospitality and Tourism  
HFT 4221 Human Resources Management  
HFT 3503 Hospitality Marketing Sales  
HFT 3603 Law & Security for the Hospitality Industry  
HFT 4253 Lodging Management

#### Certificate in Restaurant Management

##### Required Courses:

HFT 3003 Introduction to Hospitality and Tourism  
HFT 4221 Human Resources Management  
HFT 3263 Restaurant & Catering Management  
HFT 3423 Hospitality Information Systems  
HFT 3424 Cost Control in Hospitality Mgmt.

NOTE: The pre-requisites for the above courses will be waived for students pursuing the certificate program. Students will sign up as a non-degree seeking student and permit requests forms will need to be filled out when enrolling for classes. See the USF website for course descriptions, registration forms, dates, deadlines, and permit requests.

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